## Grace Evangelical Lutheran Church Application for Endowment Fund Income

Applicant Organization Name:				
Mailii	ng address:			
Nam	e of Project:			
Name of Contact within requesting organization if not the submitter:				
Appli	ication must be submitted by January 31 to:	Endowment Fund Committee Grace Lutheran Church 5201 Urbandale Avenue Des Moines, Iowa 50310		
Awards will be announced by March 31.				
1.	Brief description of project –			
2.	Goals and objectives of the project –			
3.	Who and how many will benefit from the pr	oject –		
4. year.		npletion no later than <b>December 1</b> of current		

5.	Personnel directing and implementing the project –			
6.	Total budget for the project –			
7.	Other funds that are available –			
8.	Total funds requested from the Endowment Fund –			
Atta	ch additional documentation and information as needed.			
Subi	mitted by	Date		
Address:				
Phoi	ne:			
Ema	il:			
ADD	OITIONAL INFORMATION			

- Requests for specific, finite projects are preferred. The Endowment does not fund operational expenses. Submit proposal with detailed breakdown of project expenses. If the entire request is not granted this will allow for possible partial funding.
- 2. A final written report is required to be submitted to the Endowment Fund Committee <a href="no">no</a> later than **December 1st** of the year of the grant. The report shall include documentation of the expenditures and completion status of the project. A report form will be issued at the time the funds are awarded.
- 3. Funds that have not been expended should be returned to the Endowment Fund by December **1st** unless extenuating circumstances would require that the deadline be extended, for which approval by the Endowment Fund is required.